

9 July 2021

All Staff
Anatomical Laboratory
Pathology South
NSW Health Pathology
Liverpool NSW

Delivery via email: All staff

Dear Staff

NSW Health Pathology South – Anatomical Pathology Laboratory, On-Call Roster – Liverpool Hospital.

This letter is to advise that the Anatomical Pathology Laboratory, NSW Health Pathology, at Liverpool Hospital, is currently looking at on-call roster requirements. The service currently has staff participating in the on-call roster on a voluntary basis, however due to the increased needs and extended service requirements after hours we need to look at implementing an On-Call Roster in Histology so that it is shared across all staff and is not just relying on a few individuals and equally not placing too much pressure on these few.

The on-call roster will be required Monday to Sunday, including public holidays as required. This will ensure that we can cover our service after hours to complete urgent specimen processing, including frozen sections and renal bxs across all laboratories within South when required.

To ensure we undertake proper consultation with all staff we would like to undertake the following steps to enable all staff to provide us with feedback.

- Notify all staff of proposed changes via email
- Meet with all relevant staff as a group (this may need to be carried out in small groups due to Covid-19 restrictions)
- Meet with staff individually to gather feedback
- Provide staff with a questionnaire

All staff will be remunerated with appropriate on-call and call-back allowances as per their Award which can be found at:

<https://www.health.nsw.gov.au/careers/conditions/Awards/hsu-he-conditions.pdf>

We will advise staff of a timetable for meeting within the next few weeks and follow up one-on-one meetings. This information will be posted on noticeboards within the department and through word of mouth to ensure all staff are involved and have an opportunity to raise any concerns.

Should you have any questions in relation to this matter, please do not hesitate to contact either myself (0476 807 923) or Siobhan Cunliffe, HR Manager (0447 215 039).

Yours sincerely

A handwritten signature in black ink, appearing to be "Lloyd Smith".

Lloyd Smith

Senior Human Resources Consultant
NSW Health Pathology

Cc: Siobhan Cunliffe, HR Manager

Josh Howarth – HSU Organiser

Shantay Ryan, Laboratory Manager

Rudy Angulo, Operations Manager